

Agenda

Housing and Homelessness Panel (Panel of the Scrutiny Committee)

**@this meeting will be held by Zoom and
streamed to the Council's YouTube channel
when the meeting
starts, <https://www.youtube.com/oxfordcitycouncil>**

This meeting will be held on:

Date: **Monday 3 August 2020**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

For further information please contact:

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All public papers are available from the calendar link to this meeting once published

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

Committee Membership

Councillors: Membership 6: Quorum 3: substitutes are not permitted.

Councillor Nadine Bely-Summers

Councillor Shaista Aziz (Vice-Chair)

Councillor Michael Gotch

Councillor Sian Taylor

Councillor Elizabeth Wade

Councillor Dick Wolff

Tony Buchanan

Apologies received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

Agenda

	Pages
1 Election of Chair for 2020/21	
<p>At its meeting on 02 June 2020 the Scrutiny Committee agreed that the Chair of the Housing and Homelessness Panel would be elected by the Panel at its first meeting. The Panel, therefore, is asked to elect a Chair for the civic year 2020/21.</p>	
2 Apologies	
<p>Substitutes are not allowed.</p>	
3 Declarations of interest	
4 Housing Panel Work Plan	9 - 12
<p>For the Panel to note and agree its work plan, which can be adjusted to reflect the wishes of the Panel.</p>	
5 Notes of previous meeting	13 - 20
<p>For the Panel to approve the record of the meeting held on 7th November 2019.</p>	
6 Housing Delivery Plan	21 - 54
<p>Cabinet will be considering the Housing Delivery Plan at its meeting on 12th August. The Panel is asked to consider the report and make any recommendations accordingly.</p>	
<p>Carolyn Ploszynski,, Planning Policy and Place Manager, and Tom Rice, Principal Planner will be attending the meeting to present the report. Councillor Alex Hollingsworth has also been invited to attend and speak to the report.</p>	
7 Presentation: Impact of Covid on Private Rented Sector	

Tenants

Members of the Oxford Tenants Union will be presenting to the Panel on the impact of the Covid-19 pandemic on tenants within the private rented sector. This will be followed by time for discussion. The Panel is asked to consider the issues raised and make any recommendations accordingly.

NB This is no report for this item.

8 Date of next meeting

Meetings are scheduled as follows:

- 08 October 2020
- 05 November 2020

The Panel is also asked to note that an additional meeting will be scheduled in early February 2021, the precise date TBC.

All meetings begin at 6.00pm.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.